

# CURRICULUM VITAE

**Name, Surname: MARIJA KLIMOVA**

**Date of birth: 1983-June-06**

**Other information: EU citizenship (Latvian)**

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## **EDUCATION**

|                      |                               |                                    |
|----------------------|-------------------------------|------------------------------------|
| Sep/2003- June/2007  | Riga Stradins University      | <b>Bachelor degree in politics</b> |
| Sept/2001- June/2002 | Liepaja Nurse College         | <b>Nurse courses</b>               |
| Sep/1989- May/2001   | Liepaja Secondary School No.2 | <b>Secondary education</b>         |
| Sep/1990- June/1998  | Liepaya Music school          | <b>Guitar and piano class</b>      |

## **EMPLOYMENT HISTORY**

October 2007- till now- JVC production factory, conveyor worker

July/2007- part time job- event staff in Hilton hotel. Main duties- serving food to guests, cleaning tables, dealing with customers requests.

June/2007- July/2007- market researcher. Research call centre "Pexel". Temporary job. Glasgow, UK

June/2006- Aug/2006

Full- time kitchen staff

Seafood restaurant, Northwich, UK

**Main duties:** fish cooking, delivering, cleaning

June/2005- Sept/2005

Full time waitress

Macdonald Aviemore Highland Resort, Aviemore, Scotland, UK

**Main duties:** food serving, catering, guests assistance

June/2004- Sept/2004

Full time bar staff

Pub "Paradise", Pafos, Cyprus

**Main duties:** food serving, chef assistance, cash handling, dish washing, cleaning

Nov/2003- Jan/2004

Full time trainee secretary

Ministry of Regional Development and Local Government of the Republic of Latvia

**Main duties:** data processing, printing, coping, report making, assistance to personnel, other clerical duties.

December/2002- Sept/2003

Part time trainee business consultant

private company "URĻLS- L", Liepaya, Latvia

**Main duties:** logistics' support, business consultations

Aug/2002- Nov/2002

Full time conveyor worker

factory "Chikita", WI, USA

**Main duties:** production counting, packing, delivering to storage, workspace cleaning, report making

July/2002- August/2002

Full time sales person in games store, WI, USA

**Main duties:** assist customers, dealing with cash, goods stocking.

## **OTHER ACTIVITIES**

May/2007

Participation in the seminar „From exclusion to inclusion”, instruction language- Russian  
Baku, Azerbaidzan

Jan/2007- Apr/2007

European Union's courses, Nordfyns folkschool, instruction language- English  
Bogense, Denmark

Dec/2006- Jan/2007

Participation in the seminar 2007 "Arte Diem", instruction language- English  
Haifa, Israel

Nov/2006

Participation in the seminar "The aspects of social tension in multicultural Europe",  
instruction language- English  
Sliema, Malta

May/2006

Contact making seminars for youth leaders, instruction language- English  
Trabzon, Turkey

April/2006

Contact making seminars for youth leaders, instruction language- English  
Kastoria, Greece

Nov/2005

Participation in the seminar "The freedom of mass media in Europe", instruction language-  
English  
Otranto, Italy

Sept/2004- May/2004

Courses of French, Certificate

### **LANGUAGES**

Russian- native

English (about 50% of undergraduate studies were in English, all seminars were in English, ),

Latvian- fluently

French, German, Spanish - basic knowledge

### **HOBBIES**

Church choir, traveling, volleyball, walking

### **OTHER INFORMATION**

I graduated University this year and before beginning my professional career I decided to have work experience in foreign country.

I could describe myself as responsible, honest and reliable person, who also tries to do the best and likes challenges. I also try to get new experience and knowledge.

I like to communicate with people, try to understand them and help if it is within my opportunities.