

Curriculum vitae



Personal Information

Surname(s) / First name(s)
Address(es)
Telephone(s)
E-mail(s)
Nationality(-ies)
Date of birth
Gender

Sárkány Melinda

17 Kölcsey utca, 6115 Kunszállás, Hungary
(76) 378-287 Mobile: +36 20 483-6697
s_melcsi@yahoo.com
Hungarian
29 March 1980
Female

Work experience

Dates	December 2006- June 2007
Occupation or position held	Agriculture
Main activities and responsibilities	My task is to pick, select and pack champignon on a farm.
Name and address of employer	Denmark
Type of business or sector	Agricultural sector
Dates	August 2006- September 2006
Occupation or position held	Hoteljob
Main activities and responsibilities	My task is to do the breakfast to the guests, to help in the kitchen, to clean the rooms and everything what is necessary in a hotel.
Name and address of employer	Fosshotel Vatnajokull, Lindarbakki, Höfn, Iceland
Type of business or sector	Catering sector
Dates	September 2004 to July 2006
Occupation or position held	Sales co-ordinator
Main activities and responsibilities	My task is to co-ordinate the work of sales representatives, so to maintane their pocket PC datas (shop's address, run plan, etc.).I have to organise hostess promotions and samles.
Name and address of employer	Univer Product Plc. 35. Szolnoki road, 6000 Kecskemét
Type of business or sector	Sales sector
Dates	December 2003 to August 2004
Occupation or position held	Product manager
Main activities and responsibilities	My task was to manage the advertising activity, to provide the advertising gift to our partners, etc.
Name and address of employer	Univer Product Plc. 35. Szolnoki road, 6000 Kecskemét
Type of business or sector	Sales sector/marketing
Dates	July 2003 to November 2003
Occupation or position held	Professional practice of collage
Name and address of employer	Univer Product Plc. 35. Szolnoki road, 6000 Kecskemét
Type of business or sector	Logistic and sales sector/marketing
Dates	1997 (3 weeks)
Occupation or position held	Professional summer practice of high school
Name and address of employer	Centrum department store, 6100 Kiskunfélegyháza
Type of business or sector	Clothes department/Trade
Dates	1996 (3 weeks)
Occupation or position held	Professional summer practice of high school
Name and address of employer	Origo store, 6100 Kiskunfélegyháza

Type of business or sector

Technical department/Trade

Dates

1995 (3 weeks)

Occupation or position held

Professional summer practice of high school

Name and address of employer

„Kapualj” shop, 6100 Kiskunfélegyháza

Type of business or sector

Food department/Trade

Education and training

Dates

1999 -2003

Title of qualification awarded

Higher Diploma in Economics, Logistic session

Name and type of organisation

Szolnok College, 5000 Szolnok, commercial period, day school

Dates

1998-1999

Title of qualification awarded

commercial manager (OKJ 54343402)

Name and type of organisation

Commercial tech (51100/64162/91)

Peter Lestar commercial high school, 6000 Kecskemét

Dates

1994-1998

Title of qualification awarded

high-school graduation, qualified merchant

Name and type of organisation

Peter Lestar commercial high school, 6000 Kecskemét

Personal Skills and Completeness

Mother tongue(s)

Hungarian

Other language(s)

English (C category of intermediate level of business English)

Deutsch (basic level)

Social skills and completeness

Good hook-up, dynamism, flexibility, strength co-operation in team

Computer skills and completeness

Completed an ECDL course (OKJ 33464101)

Other skills and completeness

Certificate in matter and goods turnover clerk (2002, Szolnok collage, OKJ 51343501)

Driving licence(s)

I am a holder of drivers licence. Category B vehicle.

Additional information

Hobbies

Glass painting

Made by hand

Sport/ running, cycling, gym

Curriculum vitae



Personal Information

Surname(s) / First name(s)
Address(es)
Telephone(s)
E-mail(s)
Nationality(-ies)
Date of birth
Gender

Albrecht Zoltán

17 Kölcsey utca, 6115 Kunszállás, Hungary
Mobile: +36 30 455-5816
zoltan.albrecht@gmail.com
Hungarian
02 August 1979
Male

Work experience

Dates
Occupation or position held
Main activities and responsibilities
Name and address of employer
Type of business or sector

December 2006- June 2007
Agriculture
My task is to pick, select and pack champignon on a farm.
Denmark
Agricultural sector

Dates
Occupation or position held
Main activities and responsibilities
Name and address of employer
Type of business or sector

August 2006- September 2006
Hoteljobs
My task was to do the breakfast to the guests, to help in the kitchen, to clean the rooms and everything what is necessary in a hotel.
Fosshotel Vatnajökull, Lindarbakki, Höfn, Iceland
Catering sector

Dates
Occupation or position held
Main activities and responsibilities
Name and address of employer
Type of business or sector

June 2006 - July 2006
Fruit picking
I selected and collected good and bad strawberries.
Hans Ellemose Petersen, Skafterup, Danmark.
Seasonal work.

Dates
Occupation or position held
Main activities and responsibilities
Name and address of employer
Type of business or sector

April 2003 - June 2006
Seller
My task was to sell exclusive kitchen machines.
Fullbau kft, Ceglédi út.38, 6000 Kecskemét
Trade sector

Dates
Occupation or position held
Main activities and responsibilities
Name and address of employer
Type of business or sector

January 2002 March 2003
Salesman
My work was to sell products in wood class of the store.
Baumaxx, Kurucz krt.16, 6000 Kecskemét
Trade sector

Dates
Occupation or position held
Main activities and responsibilities
Name and address of employer
Type of business or sector

January 2001 December 2000
Salesman
My task was to cut and sell carpets.
Szűz yegáruház, Dózsa György út.20, 6000 Kecskemét
Trade sector

Dates
Occupation or position held
Main activities and responsibilities
Name and address of employer
Type of business or sector

January 1999 December 2000
Salesman
My task was to cut different types of iron with different machines.
Phoenix Mecano, István király krt., 6000 Kecskemét
Metal industry

Dates	March 1998 October 1998
Occupation or position held	Starpoint mechanic.
Main activities and responsibilities	My task was to install and repair cable television web.
Name and address of employer	Fibernet Kft, Reile Géza út, 6000 Kecskemét
Type of business or sector	Service sector
Dates	Januar 1998
Occupation or position held	Head of storage
Main activities and responsibilities	My work was to select arrived packages and administration.
Name and address of employer	Post office 2 , Noszlopy G.park , 6000 Kecskemét
Type of business or sector	Service sector

Education and training

Dates	2000 (1 month)
Title of qualification awarded	ISO 9001 Quality assurance system course
Name and type of organisation	Phoenix Mecano, István király krt., 6000 Kecskemét

Dates	1997-1998
Title of qualification awarded	Computer operator and agricultural entrepreneur
Name and type of organisation	K.K.K.-Regional Centre,6000 Kecskemét.

Dates	1994-1996
Title of qualification awarded	Maintenance of household-machines
Name and type of organisation	Kandó Kálmán secondary school, 6000 Kecskemét

Personal Skills and Completeness

Mother tongue(s)	Hungarian
Other language(s)	English elementary school.

Social skills and completeness	Dynamism, flexibility, strength co-operation in team ,Good sense of humorous,helpful,gold-heart,reliable
Computer skills and completeness	I have elementary knowledge on paper only,but I know a very lot of I.B.M.
Driving licence(s)	I am a holder of drivers licence. Category B vehicle.

Additional information

Hobbies	I like to edit music, travel, read,animals,write book,play bowling, play chess,play ball games.
---------	---